

**FIRE SPRINKLER SYSTEMS
SEMI-ANNUAL WATERFLOW ALARM TEST FORM**

DATE: _____

Agency: _____

Building: _____

Address: _____

Name (Print): _____

Signature: _____

(You will need a pen and a watch or timer)

Task 1 – Fire Alarm

- Contact the fire alarm monitoring company.
Tell them to put the fire alarm on “Test” for 1 hour.
- Familiarize yourself with the fire alarm panel to insure you know how to silence and reset the system.
- Inform occupants that a test is in progress, not a drill.

Comments

Task 2 – Inspection

- Perform the Monthly/Quarterly Inspection.
Identify the test valve.

Task 3 – Testing

- Open the test valve and begin timing.
- When the alarm sounds, write down the time from opening to alarm sounding.
- Close valve slowly. It should take at least 5 seconds to close the valve.
- Reset the fire alarm system.
- Compare the time to previous tests.
If there is a steady trend toward longer times, note it.

Task 4 – Documentation

- Make sure this form is filled out legibly and stored neatly at the riser.

Riser #1-Type

Wet Dry

Did alarm sound? Yes No

Time to alarm - _____ Min _____ Seconds

Riser #2 – Type

Wet Dry

Did alarm sound? Yes No

Time to alarm - _____ Min _____ Seconds

Riser #3 – Type

Wet Dry

Did alarm sound Yes No

Time to alarm - _____ Min _____ Seconds